

SECTION ONE

Personal Data

Job Number								
Applicant Name		First Name	Father's Name	Grandfather's	Surname			
Address	Phone	Work	Home	Mobile	Fax			
E-mail								
Faculty				Department				
Sex		<input type="checkbox"/> Male <input type="checkbox"/> Female		Nationality				
If the applicant is by contract		Contract Date: / /		Contract Status: <input type="checkbox"/> Personal <input type="checkbox"/> Not personal				

Applicant's Academic Qualification – Bachelor's Degree

University		Faculty	
Country		City	
General Major		Micro Major	
Bachelor's Degree Date			

Applicant's Academic Qualification – Master's Degree

University		Faculty	
Country		City	
General Major		Micro Major	
Master's Degree Date			
Master Module		Coursework <input type="checkbox"/> Thesis <input type="checkbox"/> Coursework & Thesis <input type="checkbox"/>	
Supervisor of Master Dissertation			
Title of Master Thesis in Arabic (if Any)			
Title of Master Thesis in English (if Any)			



Applicant's Academic Qualification – Ph. D

University		Faculty	
Country		City	
General Major		Miro Major	
PhD attainment Date			
PhD Module	Coursework <input type="checkbox"/>	Thesis <input type="checkbox"/>	Coursework & Thesis <input type="checkbox"/>
PhD Thesis Supervisor			
Title of PhD Thesis in Arabic (if any)			
Title of PhD Thesis in English (if any)			

General Major of Applicant			
Micro Major of Applicant			
Current Academic Rank of Applicant			
Assistant Professor <input type="checkbox"/>		Associate Professor <input type="checkbox"/>	
Target Academic Rank for Promotion			
Associate Professor <input type="checkbox"/>	Professor <input type="checkbox"/>	Number of Application Times for this Rank	

SECTION TWO

Career History and Administrative Contributions

Career History (starting with the latest position)		
Appointment Date	Authorising Office	The position
/ /		
/ /		
/ /		
/ /		



Management Positions (Starting from the latest)		
Appointment Date	Authorising Office	The position
/ /		
/ /		
/ /		
Grants and Awards (if any)		
Date	The Granting Organisation	The Grant/ Award
/ /		
/ /		
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SECTION THREE Scientific Product for Promotion

(1-A) Refereed Journals	
Published Research Papers	
Paper Title – Authors – Publishers – Publishing Date	
(1 – B) Refereed Journals	
Accepted Research Papers for Publication	
Research Paper Title – Authors – Publishers – Publishing Date	



(2 – A) Academic Conferences	
Published Research Papers	
Title of Paper – Authors – Title of Conference – Organiser of Conference – Date of Conference	
(2 – B) Academic Conferences	
Accepted Research Papers for Publication	
Title of Paper – Authors – Title of Conference – Organiser of Conference – Date of Conference	
(3 – A) University Research Centres	
Published Research Papers	
Title of Paper – Authors – Name of Centre – Centre's Affiliation – Publishing Date	
(3 – B) University Research Centre	
Accepted Research Papers for Publication	
Paper's Title – Authors – Name Centre – Centre's Affiliation – Date of Publication Approval	

(4) Textbooks and References including translation & authentication	
Title of Paper – Author – Publisher – Place of Publication – Date of Publication	



(5) Books and Research Papers printed by Accredited Scientific Bodies Title – Authors – Publisher – Place of Publication – Publishing Date	
(6) Inventions and Creative Activities	

SECTION FOUR

Participation in Conferences, Seminars, and other Activities

1. Participation in conferences not mentioned in SECTION THREE Title of Conference – Organizer of Conference – Date Conference – Place of Conference – Nature of Participation	
2. Participation in Seminars Seminar Title – Seminar Organiser – Date of Seminar – Place of Seminar – Nature of Participation	
3. Other Activities – Scientific Associations	
4. Other Activities – Councils	



5. Scientific Product Uncounted for Promotion – Papers Published before Obtaining PhD	
6. Research Papers extracted from Master and PhD Theses. Title of Paper – Publisher – Place of Publication – Date of Publication	
7. Scientific Product Submitted for Promotion to Associate Professor Degree (Or Professor Degree) 8. Title of Paper – Authors – Publisher – Place of Publication – Date of Publication	

SECTION FIVE University and Community Service

م	9. Service



SECTION SIX

Teaching Load for the Last Four Years

First Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks

Second Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks

First Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks

Second Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks

First Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks

Second Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks

First Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks

Second Semester of the Academic Year 14 /14 H				
	Course Code	Course Title	Credit Hours	Remarks



SECTION SEVEN

Special for Application to the Rank of Professor

List of Research Papers submitted for Promotion to Associate Professor

	Research Title
1	
2	
3	
4	
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8	
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18	



SECTION EIGHT

Leaves – Off-Campus Assignments – Secondment -- Dispatching

- Have you got an exceptional leave while working for the university? Yes No
- Have got an off-campus assignments while working for the university? Yes No
- Have you got secondment while working for the university? Yes No

(If Yes, please attach the resignation letter along with the promotion application)

SECTION NINE

Valid Data Declaration

I hereby declare the validity of all data contained in this Promotion Application Form

Name Signature Date.....

For Official Use:

Promotion Application Form has been studied and matched to the assets of documents submitted along with; and therefore, the application is accepted

Dean of the Faculty

Head of the Department

Name:

Name:

Signature:

Signature:

Date: / / 14

Date: / / 14

