



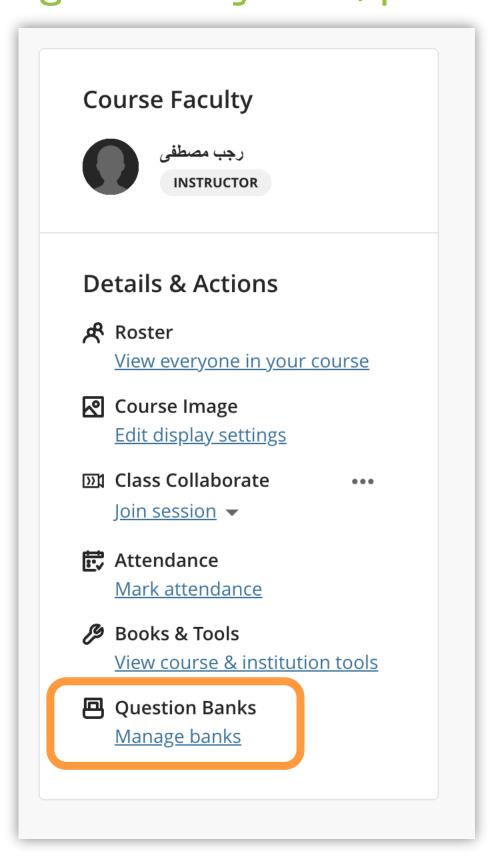
Creating Question Banks in Blackboard Ultra

Question banks allow you to store a set of questions and reuse them across multiple tests within a course. This tool makes it easier for faculty to manage questions and create organized banks that can be accessed later.

To create question banks in the Learning Management System, please

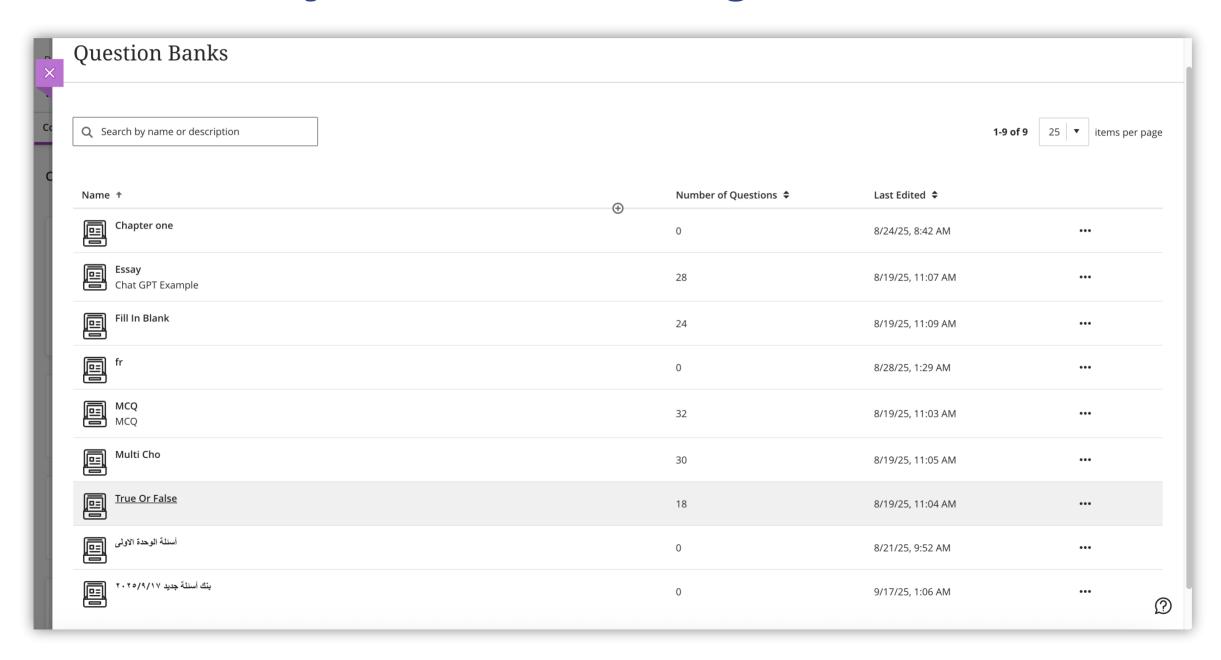
follow these steps:

After entering the course in Blackboard Ultra, from the Content tab, click on Question Banks from the menu that appears on the right of the page.

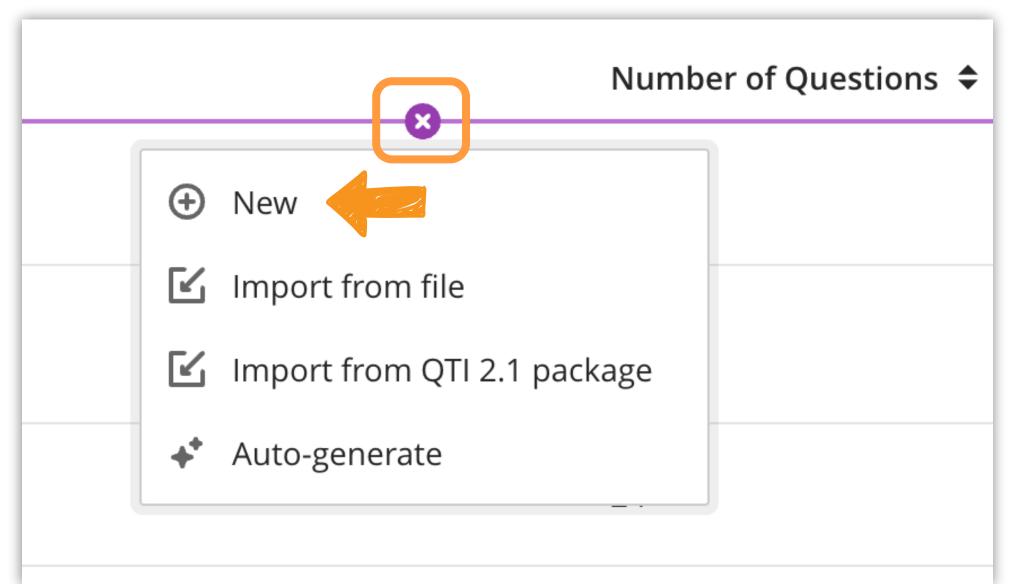


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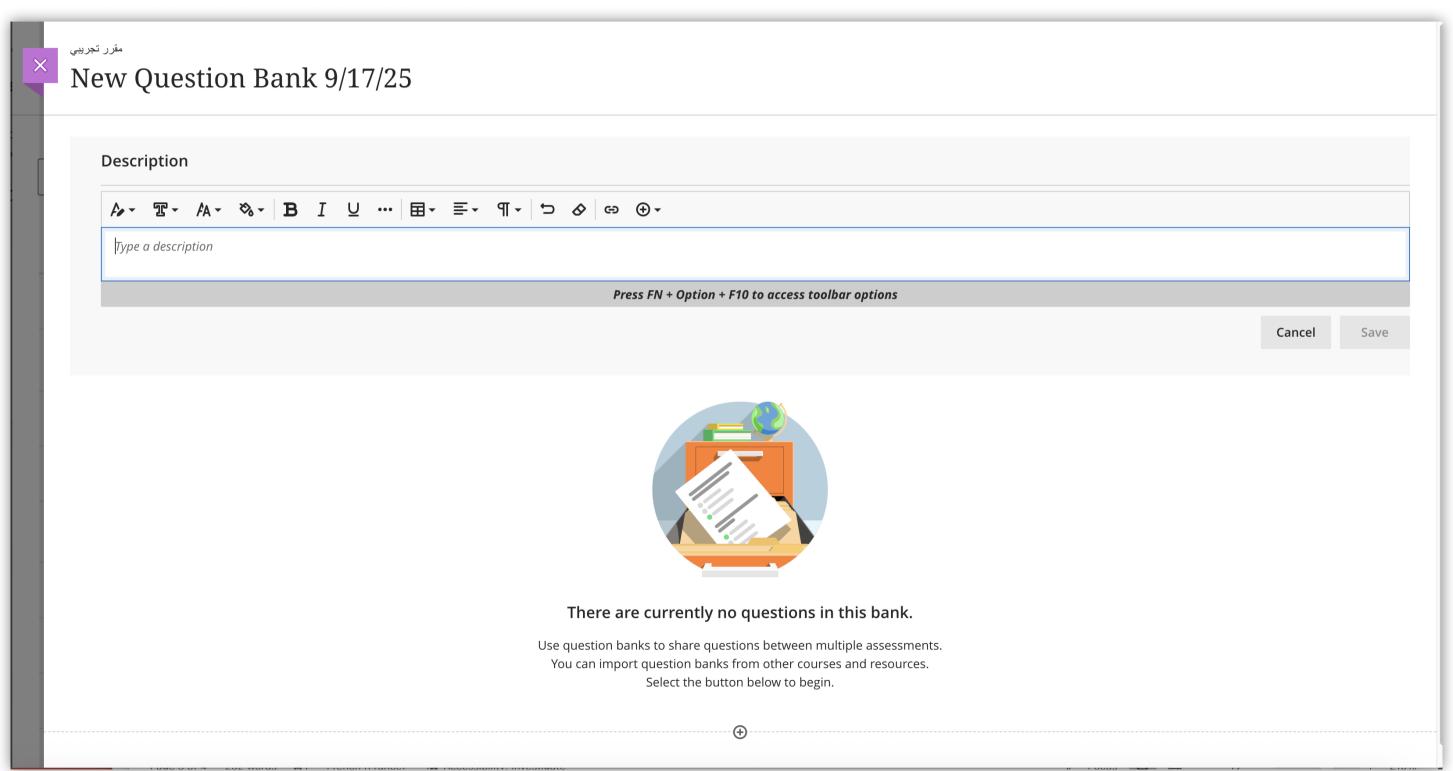
A list of all existing banks will appear. If you have a previous bank, you will see its name and the number of questions inside it. If you don't have one, you can start creating a new bank.



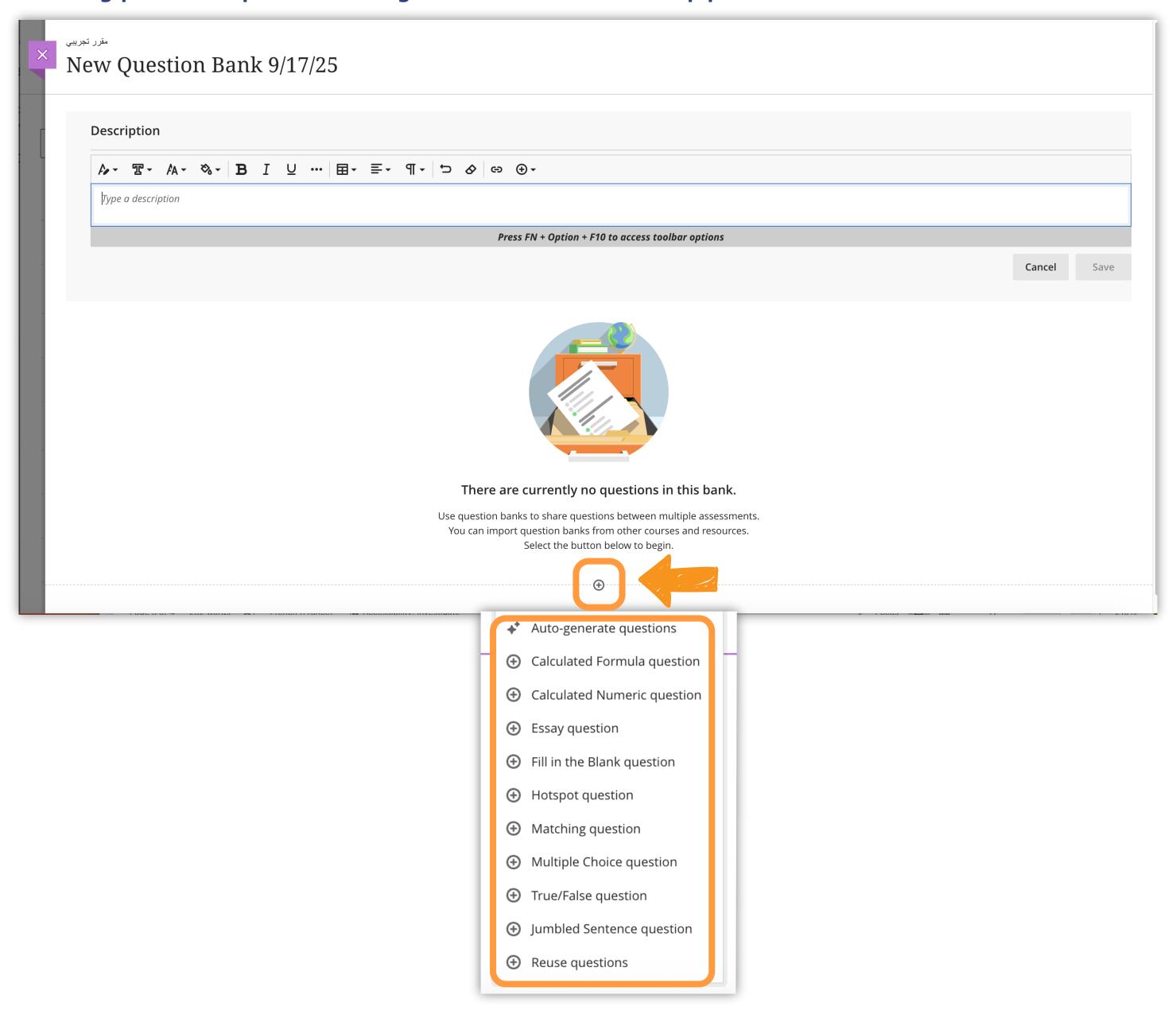
To create a new question bank, click on the + icon and a menu will appear. Choose New.



4 Choose a name for your new question bank and write a description of what it contains.



To add questions to the bank, click on the + icon and a list of the types of questions you can add will appear.



Important Notes:

- You can import a question bank from a text file or a zip file exported from another course.
- You can edit or delete banks at any time.
- It is best to give each bank a name that clearly describes its content (for example: "Unit 1 Question Bank Multiple Choice Question Bank")