

## Track attendance and absence in Rafid learning system

Attendance and absence records will appear on My Grades page if a faculty member has made them available to students. To track your attendance and absence in virtual classes, please follow these steps:

- 1 Enter the course for which you want to view attendance and absence records, then from the main menu choose **My Grades**.



- 2 The My Grades page will appear, click on **Attendance**.

My Grades

All Graded Upcoming Submitted Order by: Last Activity

ITEM	LAST ACTIVITY	GRADE
Weighted Total View Description Grading Criteria		-
Total View Description Grading Criteria		25.00 /100
الحضور Attendance	Rabi'1 12, 1446 11:50 AM GRADED	25.00%

- 3 You will see a list of all your lectures during the semester and their attendance status.

Attendance  
طالب 3

Overall Score  
25%

0 Present | 1 Late | 1 Absent | 0 Excused

Meeting	Status	Grade
Today	Late Signed in by instructor	50%
برمجة Today	Absent Signed in by instructor	0%