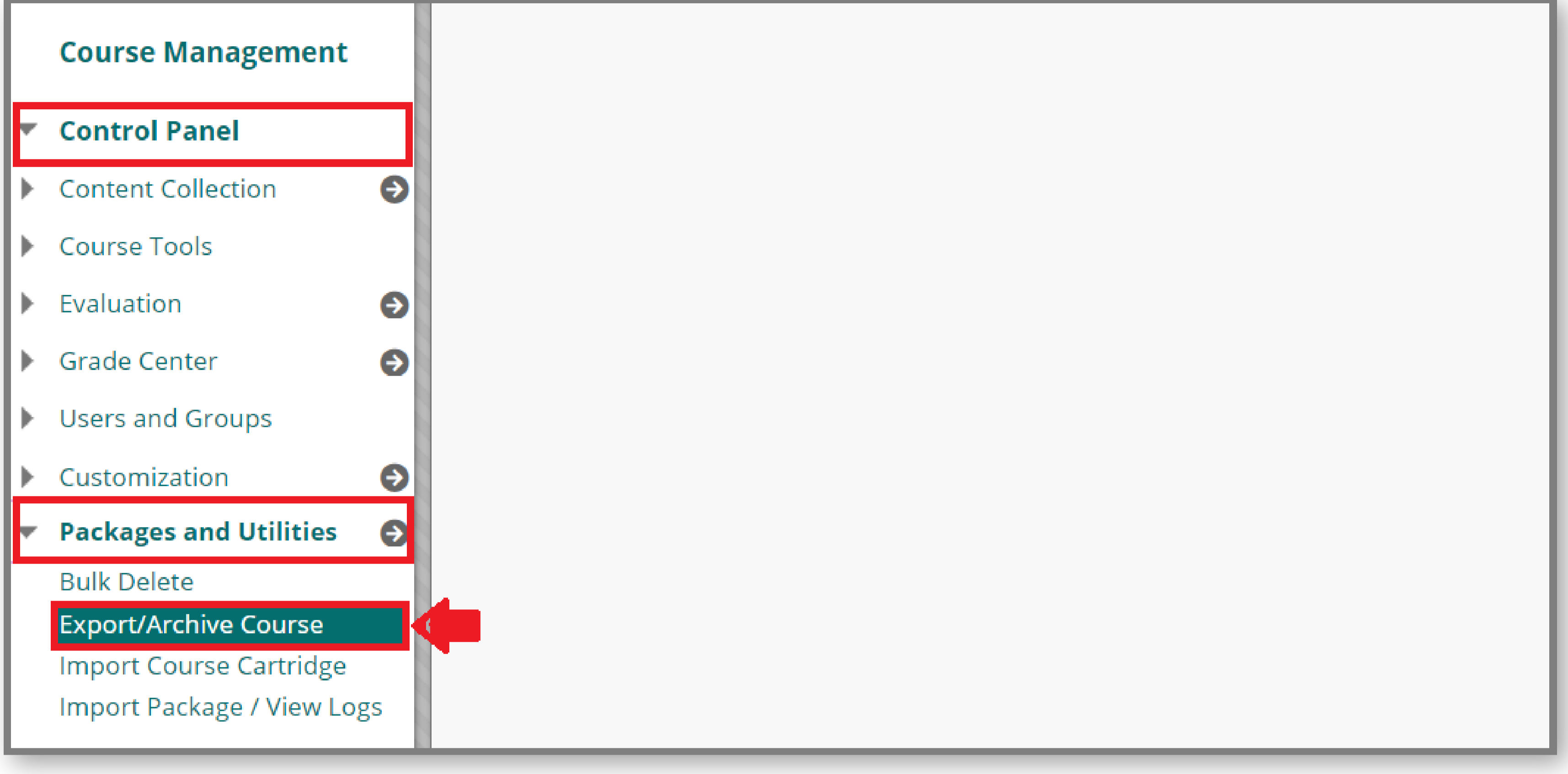


How to archive my Rafid course?

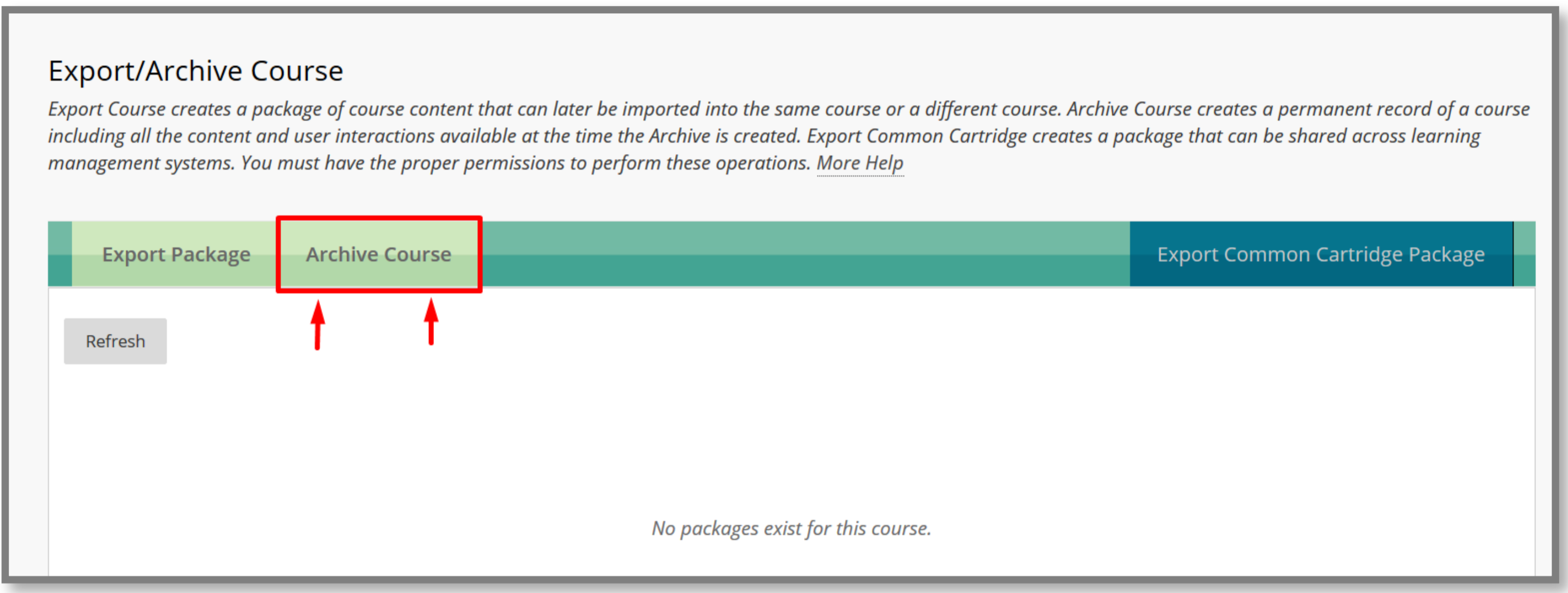
Archiving your course will help you to create a ZIP file of your course content that you can import to create a new course in Rafid later on if needed.

To archive your course:

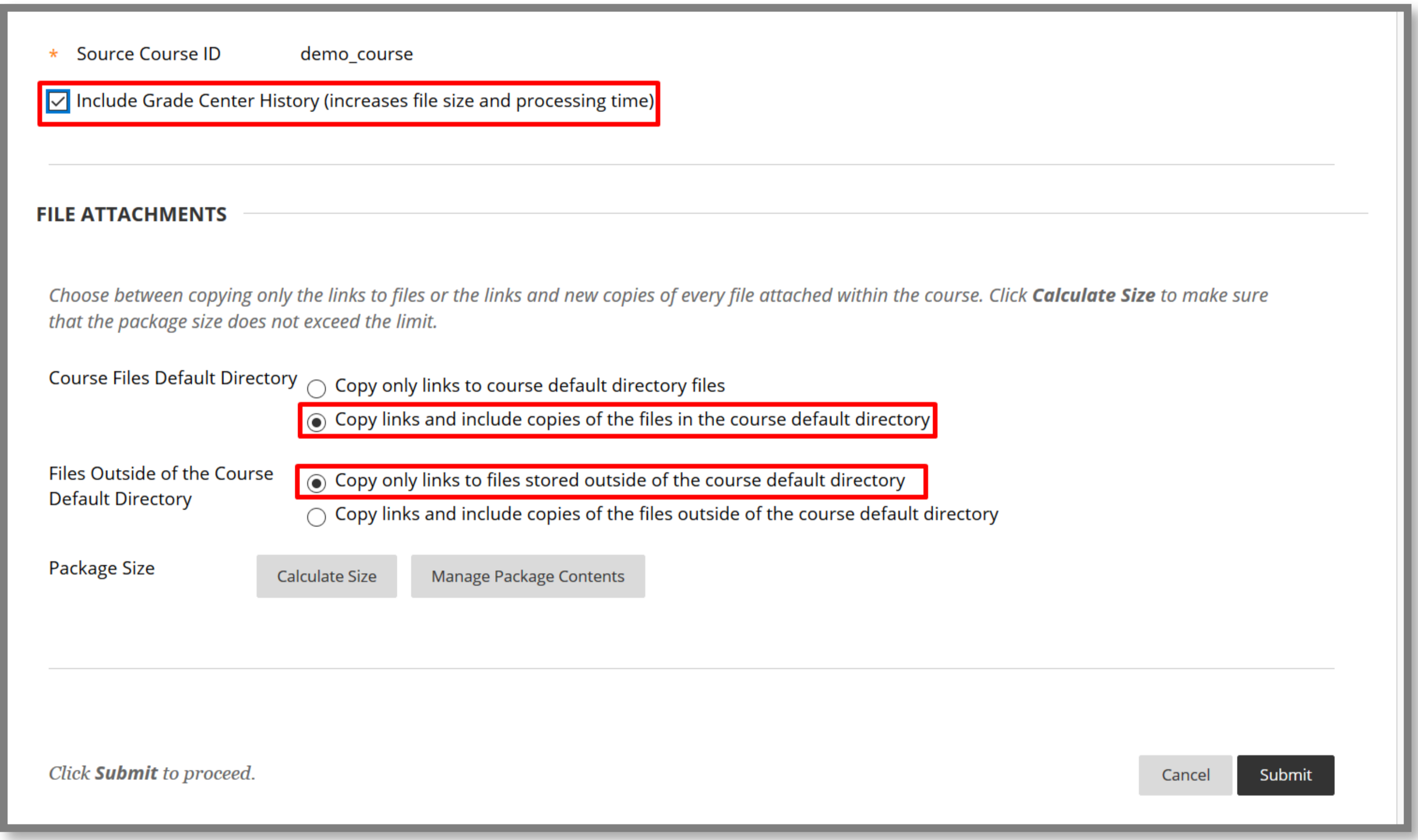
- From **"Control Panel"** click on **"Packages and Utilities"**
- Choose **"Export/Archive Course"**



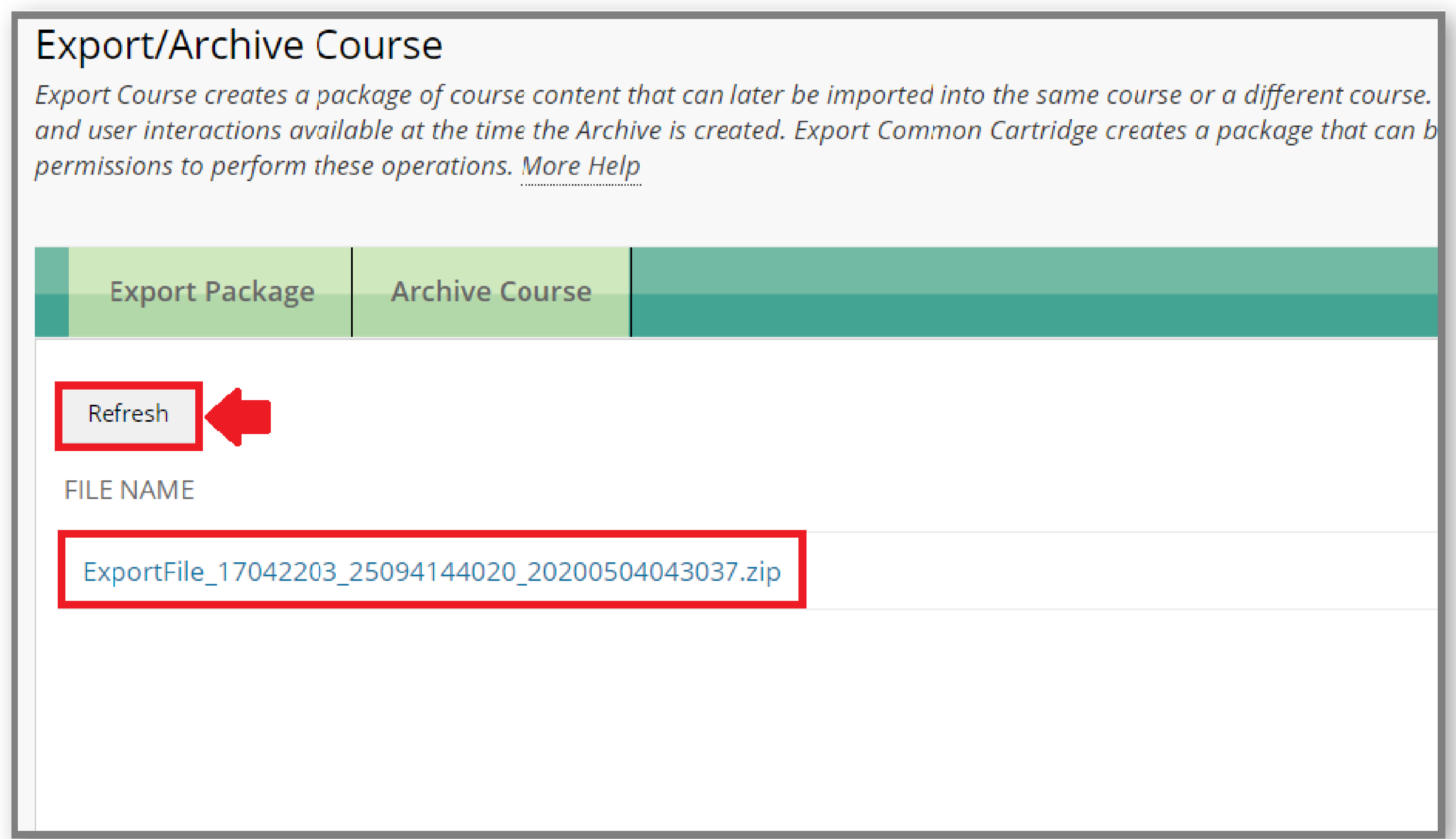
- In the **Export/Archive Course** page, Select **"Archive Course"**.



- In the **Archive Course** page, select these options in Image:



- Click **"Submit"**.
- On the **Export/Archive Course** page, Click **"Refresh"** until the ZIP file is showing down.
- Save the file in your desktop.



*** Note: Don't unzip the exported package or delete files from the package, as the content won't be imported correctly.**