

Deleting an exam attempt and providing a student with another

If a student faced a technical issue during the exam and accidently submitted his exam, he will not be able to re-enter again since he should have only one attempt allowed. In this case, you have to clear his incomplete submission and then ask him to take the exam again, finish it and submit it properly. To remove the current attempt and allow another:

Click on Grade Center then "Full Grade Center"



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	Grade Center	Ð
	Needs Grading	
	Full Grade Center	
	Assignments	
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L	Users and Groups	

Go to the exam's column and search for the specified student who has the problem

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3 Click on the small arrow at the exam column and select "View Grade **Details**" from the menu

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		Jump
User	Column Quiz 1 (Test) < >	
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Date Created	Date Submitted (or Saved) Value Feedback to Learner	Grading Notes Actions
Shaʿbān 6, 1441 11:08:42 AM	Shaʿbān 6, 1441 11:28:25 AM	Grade Attempt Clear Attempt Ignore Attemp

5 Now, contact the student and ask him to take the exam again.

