

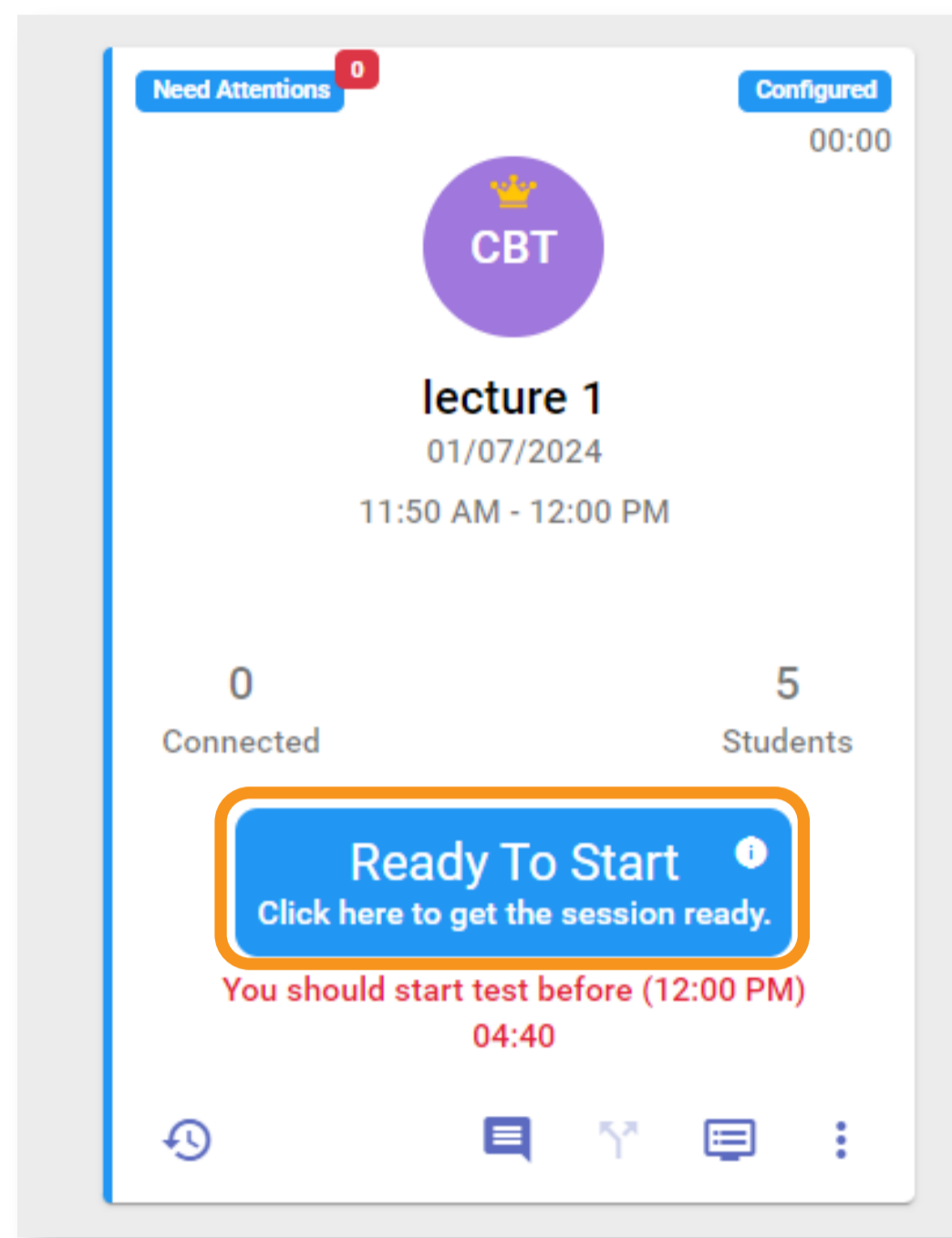
Applying and Proctoring of electronic testing

At this stage, open the test to students and monitor them while they are taking the test, start by turning the role to the test lab manager and then take the following steps:

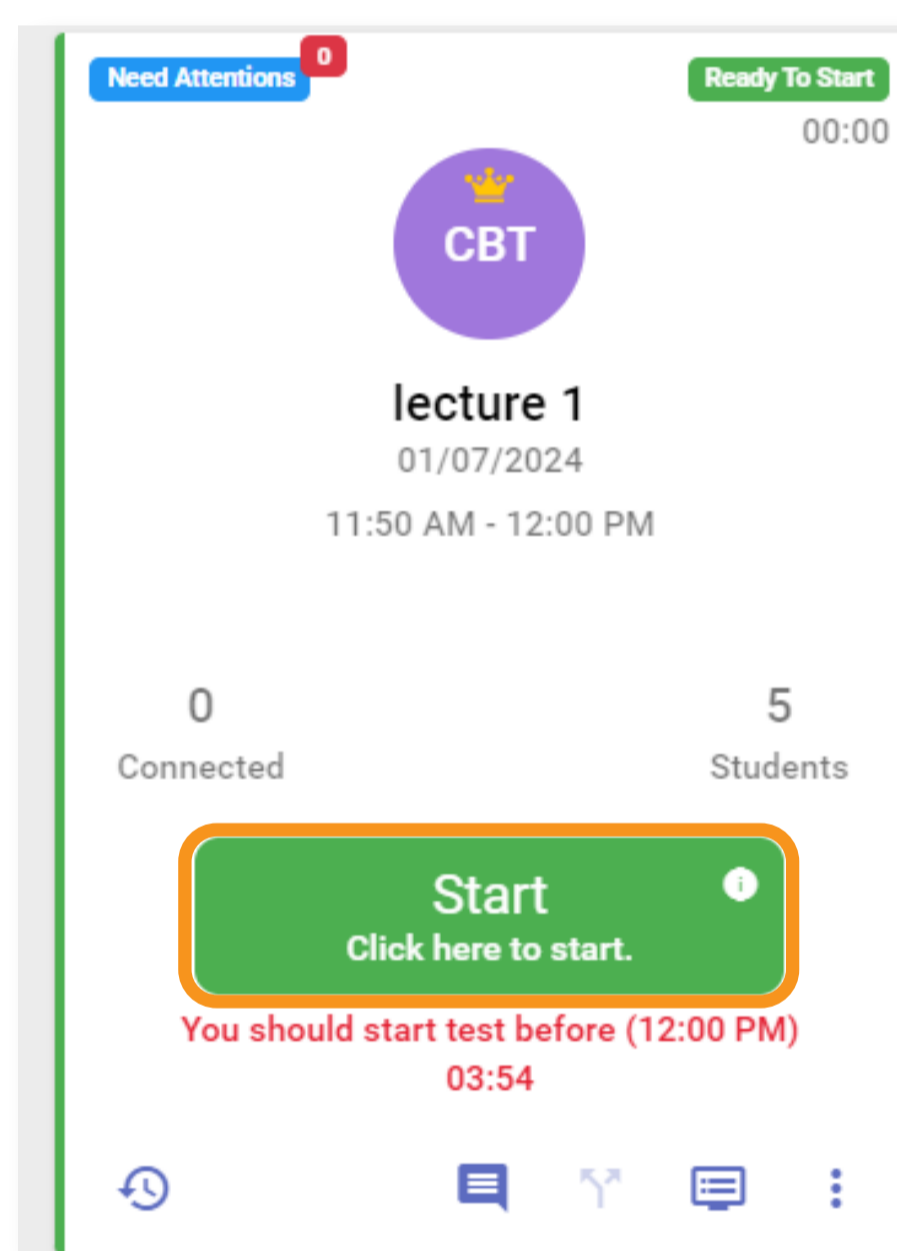
- 1 On the Navigation Bar, click on **CBT sessions**, and then activate



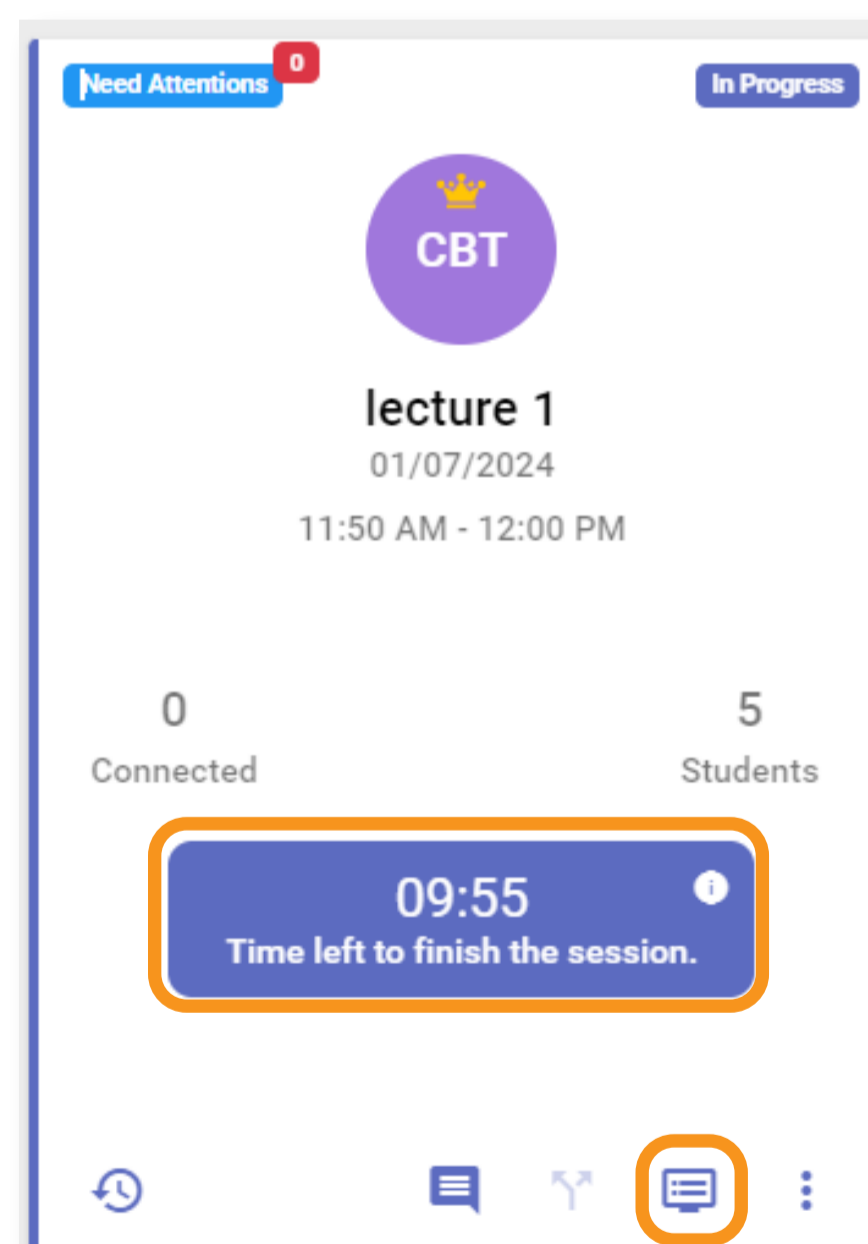
- 2 The test card shows you click **Ready to Start**



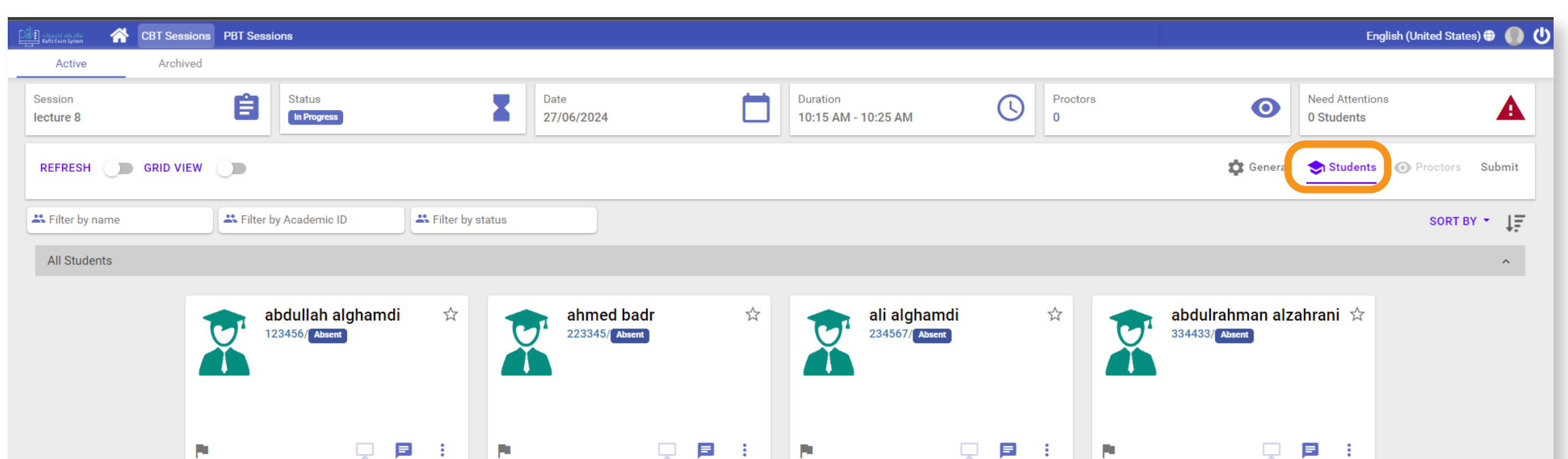
- 3 with a note the button changes color to green, and if there is time left to start the test shows us the time and when the time expires will allow us to start the test.



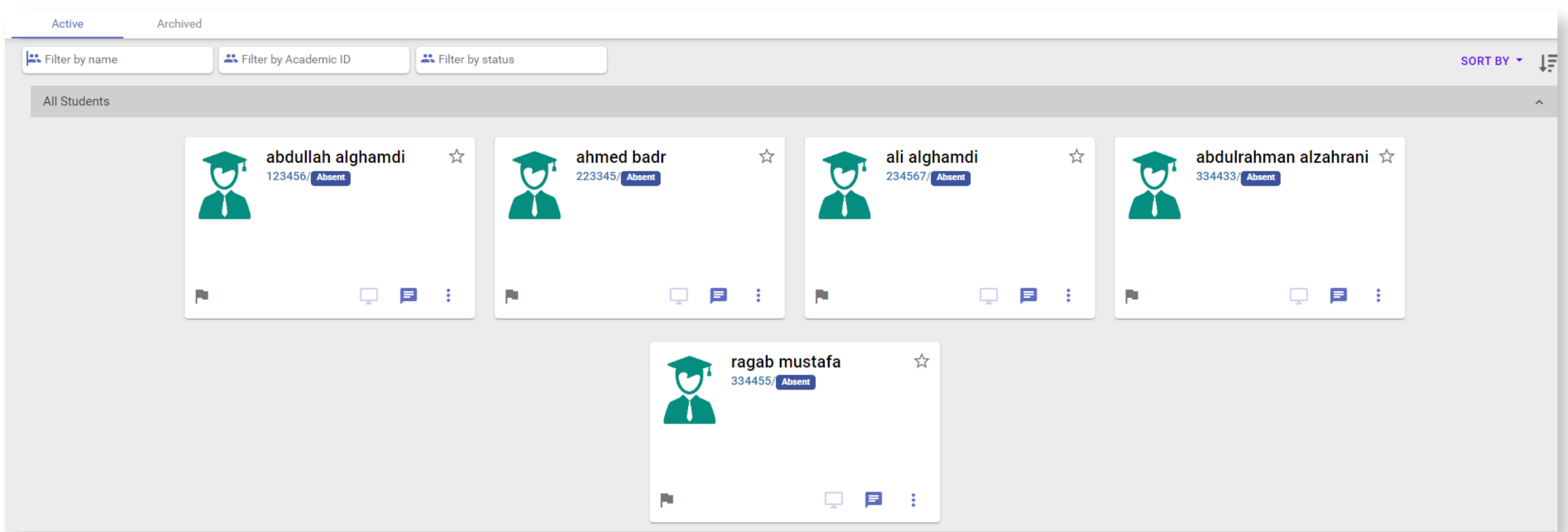
- 4 Click again on the **Start** button to start the test and the timer shows the time remaining to end the session, then click on the **monitoring** button to monitor student performance.



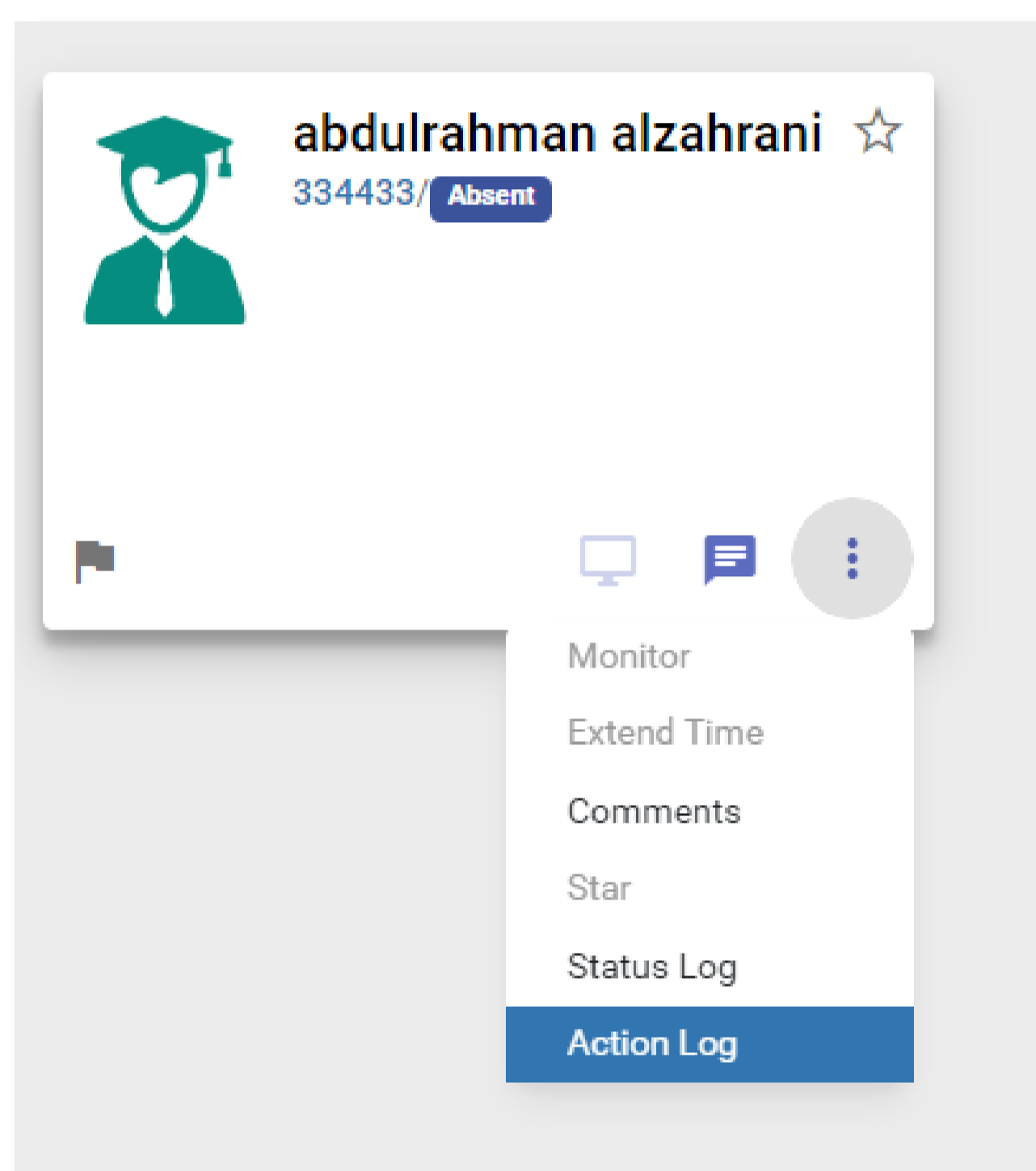
- 5 We turn to the control page, you can monitor the entry status of students and how much achievement in the test by clicking on **students**



6 We turn to the student control page



7 can add a comment to the student or finish the test through the points below the card and choose the appropriate action from the list.



8 when finished, we click on Submit, make sure all students have finished the test, the end of the test icon appears for all students sometimes and is usually used when the result is not sent by the student and does not affect the student in any way, then we click Submit session

