



# Course Specifications

<b>Course Title:</b>	<b>Projects Management</b>
<b>Course Code:</b>	<b>16011824</b>
<b>Program:</b>	<b>Bachelor of Business Administration</b>
<b>Department:</b>	<b>Business Administration (BA)</b>
<b>College:</b>	<b>College of Business Administration (CBA)</b>
<b>Institution:</b>	<b>AlBaha University (BU)</b>

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## A. Course Identification

<b>1. Credit hours:</b> 3
<b>2. Course type</b>
a. University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Others <input type="checkbox"/>
b. Required <input type="checkbox"/> Elective <input type="checkbox"/>
3. Level/year at which this course is offered: th 8th Level/ 4th year
4. Pre-requisites for this course (if any): <b>None</b>
5. Co-requisites for this course (if any) <b>None</b>

## 6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	42	95%
2	Blended	3	5%
3	E-learning	-	-
4	Correspondence	-	-
5	Other	-	-

## 7. Actual Learning Hours (based on academic semester)

No	Activity	Learning Hours
<b>Contact Hours</b>		
1	Lecture	45
2	Laboratory/Studio	-
3	Tutorial	-
4	Others (specify)	-
	Total	45
<b>Other Learning Hours*</b>		
1	Study	45
2	Assignments	30
3	Library	30
4	Projects/Research Essays/Theses	-
5	Others(specify)	15
	Total	120

\*The length of time that a learner takes to complete learning activities that lead to achievement of course learning outcomes, such as study time, homework assignments, projects, preparing presentations, library times

## B. Course Objectives and Learning Outcomes

### 1. Course Description

This course comprises various aspects of project life cycles, the organization of project management, project leadership and teams, evaluation and selection of projects, project control and risk management, and resource management among other things.

### 2. Course Main Objective

The main purpose of this course is to enable students to learn how to plan,analyse, implement, monitor, control and solve problem of on-going projects.

### 3. Course Learning Outcomes

CLOs		Aligned PLOs
1	<b>Knowledge:</b>	
1.1	Define the concepts, terms and the importance of project management.	K.3
1.2	Describe the scope, cost , timing and quality of the project with focused on project success.	K.3
1.3	Identify components of the project management life cycle, including plan, control, organization and resource allocation	K.3
2	<b>Skills:</b>	
2.1	Analyze the project uncertainty and strategic risk appraisal.	S.2
2.2	Construct procurements strategies that enable to gain competitive advantages.	S.2
2.3	Calculate the project's cost estimated, budgeting and control.	S.4
2.4	Prepare business plan and work breakdown structure.	S.4
3	<b>Competence:</b>	
3.1	Demonstrate effective leadership quality in teamwork.	C1
3.2	Integrate a team in order to solve problems professionally.	C2
3.3	Develop self-study in implementing project management knowledge, processes, lifecycle and embodied concepts, tools and techniques to achieve project success.	C3

### C. Course Content

No	List of Topics	Contact Hours
1	Introduction to Project Management	6
2	The Organizational Context: Strategy, Structure, and Culture	3
3	Project Selection and Portfolio Management	3
4	Leadership and The Project Manager	3
5	Scope Management	6
6	Project Team Building, Conflict, and Negotiation	6
7	Risk Management	3
8	Cost Estimation and Budgeting	3
9	Project Scheduling: Networks, Duration Estimation, and Critical Path Lagging, Crashing, and Activity Networks Critical Chain Project Scheduling	6
10	Resource Management	3
11	Project Evaluation, Control, Closeout and Termination	3
<b>Total</b>		<b>45</b>

## D. Teaching and Assessment

### 1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge		
1.1	Define the concepts, terms and the importance of project management.	<ul style="list-style-type: none"> <li>Lectures,</li> <li>Reading</li> </ul>	<ul style="list-style-type: none"> <li>Quizzes</li> <li>Exams</li> </ul>
1.2	Describe the scope, cost , timing and quality of the project with focused on project success.	<ul style="list-style-type: none"> <li>Lectures,</li> <li>Reading</li> </ul>	<ul style="list-style-type: none"> <li>Quizzes</li> <li>Exams</li> </ul>
1.3	Identify components of the project management life cycle, including plan, control, organization and resource allocation	<ul style="list-style-type: none"> <li>Lectures,</li> <li>Reading</li> </ul>	<ul style="list-style-type: none"> <li>Quizzes</li> <li>Exams</li> </ul>
2.0	Skills		
2.1	Analyze the project uncertainty and strategic risk appraisal.	<ul style="list-style-type: none"> <li>Group discussion</li> <li>Brainstorming</li> </ul>	<ul style="list-style-type: none"> <li>Direct Questions</li> <li>Direct Questions</li> </ul>
2.2	Construct procurements strategies that enable to gain competitive advantages.	<ul style="list-style-type: none"> <li>group discussion</li> <li>Brainstorming</li> </ul>	<ul style="list-style-type: none"> <li>Direct Questions</li> <li>Direct Questions</li> </ul>
2.3	Calculate the project's cost estimated, budgeting and control.	<ul style="list-style-type: none"> <li>Exercises</li> <li>Illustrative Examples</li> </ul>	<ul style="list-style-type: none"> <li>Assignment</li> <li>Exams</li> </ul>
2.4	Prepare business plan and work breakdown structure.	<ul style="list-style-type: none"> <li>Group discussion</li> <li>Brainstorming</li> </ul>	<ul style="list-style-type: none"> <li>Direct Questions</li> <li>Direct Questions</li> </ul>
3.0	Competence		
3.1	Demonstrate effective leadership quality in teamwork.	<ul style="list-style-type: none"> <li>Cooperative group learning,</li> <li>Case Study</li> </ul>	<ul style="list-style-type: none"> <li>Presentations</li> <li>Group projects</li> </ul>
3.2	Integrate a team in order to solve problems professionally.	<ul style="list-style-type: none"> <li>Cooperative group learning,</li> <li>Active Learning</li> <li>Self-Learning</li> </ul>	<ul style="list-style-type: none"> <li>Presentations</li> <li>Group projects</li> </ul>

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
3.3	Develop self-study in implementing project management knowledge, processes, lifecycle and embodied concepts, tools and techniques to achieve project success.	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Problem solving</li> </ul>	<ul style="list-style-type: none"> <li>• Assignments</li> <li>• Presentation/ Reports.</li> </ul>

## 2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Quiz 1	4-5	5%
2	Midterm Examination	7-8	30%
3	Quiz 2	10-14	5%
4	Homework	3-15	10%
5	Final Examination	17	50%

\*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

## E. Student Academic Counseling and Support

**Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :**

Instructor will be available for student consultation and academic advice throughout the week in their specified office hours. Additional assistance by appointment only.

## F. Learning Resources and Facilities

### 1. Learning Resources

<b>Required Textbooks</b>	"Project Management", Business Dictionary, Retrieved 3-7-2017. Edited.
<b>Essential References Materials</b>	<a href="https://mawdoo3.com/%D9%86%D8%A8%D8%B0%D8%A9">https://mawdoo3.com/%D9%86%D8%A8%D8%B0%D8%A9</a> <a href="http://www.business.com/search/rslt_default.asp?vt=all&amp;type=web&amp;query=small+business+project+management">http://www.business.com/search/rslt_default.asp?vt=all&amp;type=web&amp;query=small+business+project+management</a>
<b>Electronic Materials</b>	<a href="https://mawdoo3.com/%D9%86%D8%A8%D8%B0%D8%A9">https://mawdoo3.com/%D9%86%D8%A8%D8%B0%D8%A9</a> <a href="http://www.business.com/search/rslt_default.asp?vt=all&amp;type=web&amp;query=small+business+project+management">http://www.business.com/search/rslt_default.asp?vt=all&amp;type=web&amp;query=small+business+project+management</a>
<b>Other Learning Materials</b>	New versions of Internet Explorer or Google Chrome, Microsoft Office Project, etc.

### 2. Facilities Required

Item	Resources
<b>Accommodation</b> (Classrooms, laboratories, demonstration rooms/labs, etc.)	Classroom can accommodate approximately thirty-five (35) students
<b>Technology Resources</b> (AV, data show, Smart Board, software, etc.)	White Board, In addition, course communication and possible additional readings and links will be provided in Black-Board throughout the course.
<b>Other Resources</b> (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	Not Required

## G. Course Quality Evaluation


Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of teaching and assessment	Students	Direct
Extent of achievement of course learning outcomes,	Program Leaders	Indirect
Quality of learning resources	Faculty, Students	Indirect

**Evaluation areas** (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

**Evaluators** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

**Assessment Methods** (Direct, Indirect)

## H. Specification Approval Data

<b>Program Coordinator</b>	Dr. Abdella Kormie Dinga 
<b>Program Chair</b>	Dr. Saleh Abdullah Alghamdi
<b>Council / Committee</b>	Business Administration Department Board Meeting
<b>Reference No.</b>	2 <sup>nd</sup> Board Meeting 1441-1442
<b>Date</b>	24/12/2020